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## SUMMARY RESUME

### EMPLOYMENT HISTORY:

GARDIN CONSULTING GROUP, LLC. Oak Park, MI. (March 2000 - present)

#### Select Current and Recent Engagements:

- Most recent grant activity: 8 DHS grants awarded summer '11 (\$585,134 total)
- Other notable grants: 2 FC grants written & awarded summer '09 (\$1,010,000 total)  
2 series CC grants written and awarded '04 & '05 (\$645,850 total)  
creation of high risk prenatal care center grant written and awarded (\$1,140,000)
- (p-t) Sen. VP Institution Advancement & Dean of Academic Admin., MJI Institute ('01-current)
- Successful preparation of accreditation application for new 4-year online college
- Develop survey methods in application for Federally Qualified Health Center (approved)
- Write Self-Study and Institutional Effectiveness (QI) Plan for college reaccreditation
- Health Care Consultation with regional older adults, planning and service agency
- Manage HIPAA readiness & compliance project at mid size HMO (approved)
- American Association of Health Plans, Privacy Committee member
- Development and administration of patient, provider and payer satisfaction surveys
- Successful management of accreditation efforts (two 6-year, grants awarded)
- Grant and evaluation report writing (millions of dollars awarded)
- New program development/accreditation (seven new programs accredited past 4 yrs)
- Business and Strategic Planning
- Teaching business, MS Excel and grant writing courses at local college
- Volunteer PC repair for Metro Detroit Computers for Schools Foundation

COMPREHENSIVE HEALTH SERVICES, INC.-THE WELLNESS PLAN (TWP). Detroit, MI.  
November 1981 – February 2000.

Vice-President/Corporate Officer: October 1998 – February 2000.

Assistant Vice-President/Corporate Officer: July 1997 – October 1998.

Director - Corporate Development and Quality: July 1992 - July 1997.

Administrator - Research, New Products & Services Development: November 1988 - July 1992.

Administrator - Research, Statistical Analysis and Reporting: Jan. 1984 – Oct. 1988.

Senior Research Analyst: November 1981 - December 1983.

#### Responsibilities as Corporate Officer:

- Reengineer corporation for 21<sup>st</sup> century health care environment
- Develop Medicare + Choice application
- Coordinate and monitor compliance with government programs (i.e., Medicare and Medicaid)
- Prepare responses to government RFPs and licensing applications
- Assign and monitor senior management activities
- Oversee overall corporate quality programs and continuous quality improvement
- Provider negotiations and contracting

- Five year strategic and business planning
- Long term facility planning, acquisition and rehabilitation

**Prior Responsibilities at CHS/TWP:**

- Provided overall direction for corporate development
- Reviewed national and local legislative actions
- Assisted with development of for-profit subsidiary (d.b.a. Wellcorp) and other health plans
- Coordinated new hospital agreements
- Developed and implemented new programs such as specialized prenatal health center and community oriented health screening exhibits
- Assisted with national marketing of managed care products and services
- Administered statistical analyses and reporting of corporate data (e.g., population and utilization)
- Supervised full time, intern and contractual consulting staffs with responsibilities in the areas of:
  - Process and outcomes research
  - Program evaluation
  - Surveys
  - Grant proposals
  - Office automation and management information systems

**Prior Employment:**

ASSOCIATE; Melvin F. Annis and Associates, P.C., Certified Public Accountants. Bingham Farms, Michigan.

SOCIAL PLANNER IV; Wayne County Department of Substance Abuse Services. Detroit, Michigan.

DIRECTOR OF PSYCHOLOGY; Alexandrine House Drug Rehabilitation Programs. Detroit, Michigan.

RESEARCH ASSISTANT; National Science Foundation Grant; Wayne State University.

INSTRUCTOR; Wayne State University.

RESEARCH ASSISTANT; Wayne State University.

**SELECT PROFESSIONAL MEMBERSHIPS (Present and Past):**

American Association for the Advancement of Science

American Association of Collegiate Registrars and Admissions Officers

American Assoc. of Health Plans (now, America's Health Insurance Plans)

American Psychological Association

American Public Health Association

American Society for Quality Control

Association for Health Services Research

Economic Club of Detroit

**EDUCATION:**

Bachelor of Arts: Wayne State University - Majors: Psychology & English

Master of Arts: Wayne State University - Major: Psychology (Social)

Doctor of Philosophy: Wayne State University - Major: Psychology (Social), Minor: Psychology (Developmental) and Columbia Pacific University - Major: Public Health and Research

**Continuing Education in Chronological Order:**

Lafayette Clinic – Continuing Psychometrics; Wayne State University-Computer Sciences Department; Michigan State University-Graduate School of Business; Michigan Chamber of Commerce Quality Improvement seminars; Ernst and Young, LLC, Continuous Quality Improvement in Health Care; Juran’s Last Word Tour - Course J401; Reengineering the Health Care Corporation, Hammer Seminars; The Medicare Risk Educational Series, Levine Health Care, Inc.; Accreditation Workshop, Accrediting Council for Independent Colleges and Schools; and, Annual attendance at Biomedical Ethics professional development 4-day workshops since 2008 sponsored by Wayne State University School of Medicine and Kollel Institute.

**SELECT PROFESSIONAL ACTIVITIES:**

Fulbright Scholar Program Campus Representative;  
Twenty-two federal and regional committee memberships;  
Forty-four government grants and consulting;  
Thirty-two publications, monographs and chapters;  
Twenty-five invited addresses and paper presentations;

**Comprehensive curriculum vita including complete employment descriptions and listings of all grants, publications, presentations, etc.; writing samples; and, references available upon request via email or U.S. Postal Service or online at [www.gardinconsulting.com](http://www.gardinconsulting.com).**

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