



Toby A. Greenes
GCG, LLC
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SUMMARY RESUME

EMPLOYMENT HISTORY:

GARDIN CONSULTING GROUP, LLC. Oak Park, MI 2003 – Present. (part-time)

SKILL SETS PROVIDED OR AVAILABLE TO GCG:

- High level database and spreadsheet programming
- Statistical analyses and reporting
- Data conversion, inquiry and mining
- Technical support, office automation

Current Employment:

ADMINISTRATOR; September 1999-Present. Yeshivas Darchei Torah, Southfield, Michigan

Prior Employment:

PROGRAMMER/ANALYST; June 1984-June 1987. The Blitz School, Southfield, MI

PROGRAMMER/ANALYST; July 1981-June 1984. Computer Systems Management Co. Southfield, MI

PROGRAMMER/ANALYST; February 1976-August 1979. Beth Medrash Govoha College, Lakewood, New Jersey

SENIOR PROGRAMMER; January 1974-March 1975. Triangle Industries New Brunswick, New Jersey

SENIOR PROGRAMMER; February 1973-December 1973 National Clearing Corporation, New York, New York

JUNIOR PROGRAMMER; August 1972-February 1973 Advance Glove Mfg. Co. Detroit, Michigan

EDUCATION:

Pace College, New York, New York. Advance Assembly Language Programming

Wayne State University, Detroit, Michigan. Liberal Arts

Control Data Institute, Southfield, Michigan
Certificate in Programming Technology: April 1972, *Graduated with honors.*

Continuing Education and Additional Skill Sets:

Computer: MS Access, Excel and Word, Quickbooks

Foreign Languages: Fluency in Hebrew